

NCLB HIGHLY QUALIFIED WORKSHEET
SECONDARY GRADES 9-12
GENERAL EDUCATION

Name _____

Core Academic/Subject Areas – check one:

- | | |
|---|---|
| <input type="checkbox"/> English | <input type="checkbox"/> Reading or language arts |
| <input type="checkbox"/> Science | <input type="checkbox"/> Mathematics |
| <input type="checkbox"/> Civics and government | <input type="checkbox"/> Economics |
| <input type="checkbox"/> History | <input type="checkbox"/> Geography |
| <input type="checkbox"/> Art | <input type="checkbox"/> Music |
| <input type="checkbox"/> Foreign language
(list _____) | |

STEP A

Do you hold a type 09/secondary, type 10/special K-12, or for grade 9 only, a type 03/elementary certificate valid for the above core academic/subject area?

Yes (Continue to step B) No (You cannot move on. You must meet Step A before you can be considered “Highly Qualified.”)

STEP B

1. Have you passed the relevant content-area test?

Yes (Stop, you are “Highly Qualified.”) No (Continue to #2)

2. Have you completed a major in the core academic/subject area or coursework equivalent to a major (32 semester hours)?

Yes (Stop, you are “Highly Qualified.”) No (Continue to #3)

3. Do you hold a master’s or higher degree in a field directly related to the core academic/subject area?

Yes (Stop, you are “Highly Qualified.”) No (Continue to #4)

4. Do you hold NBPTS certification or an Illinois master certificate?

_____ Yes (Stop, you are “Highly Qualified.”)

_____ No (Continue to HOUSSE if you have at least one year of fulltime teaching experience. If not, you cannot be considered “Highly Qualified.”)

HOUSSE

You are eligible to use the Illinois HOUSSE (High Objective Uniform State Standard of Evaluation). You must post a total of 100 or more points from the various options that follow to be considered “Highly Qualified.”

POINTS AVAILABLE UNDER THE ILLINOIS HOUSSE

Stop when you have accumulated a total of 100 or more points as you will have met “Highly Qualified” status for this core content area.

- a) Teaching experience in the core academic/subject area. (12.5 points per semester up to a maximum of 50 points)

Points for item a) _____

- b) Completion of college coursework in the core academic/subject area. (5 points per semester hour)

Points for item b) _____

Total accumulated points _____

- e) Participation in conference sessions, workshops, institutes, seminars, symposia, or other similar training events related to the core academic/subject area. (1 point per full hour of participation)

Points for item e) _____

Total accumulated points _____

- f) Presenting at conference sessions, workshops, institutes, seminars, symposia, or other similar training events. (First presentation of a given topic – 8 points; subsequent presentation of same topic – 3 points)

Points for item f) _____

Total accumulated points _____

- g) Work experience (non-teaching) directly related to the core academic/subject area (e.g. experience in a chemical laboratory for a chemistry teacher). (10 points per year of experience up to a maximum of 50 points)

Points for item g) _____ Total accumulated points _____

- h) Supervising a student teacher in the core academic/subject area. (10 points per student teacher in all applicable core academic/subject areas)

Points for item h) _____ Total accumulated points _____

- i) Peer review or peer coaching that meets the requirement of Section 25.875(b). (5, 8, 9, or 11 points per Section 25.875(b)(2))

Points for item i) _____ Total accumulated points _____

- j) Mentoring a new teacher in the core academic/subject area providing it conforms to the requirement of Section 25.875(2)(A). (9 or 11 points as per requirements of this section)

Points for item j) _____ Total accumulated points _____

- k) Participation in site-based management or decision-making teams, relevant committees, boards, or task forces directly related to school improvement plans and focused on the core academic/subject area. (8 or 11 points per semester per Section 25.875(d)) (May be counted only once per subject area.)

Points for item k) _____ Total accumulated points _____

- l) Teaching a college course in accordance with Section 25.875(j) that is directly related to the core academic/subject area. (20 points)

Points for item l) _____ Total accumulated points _____

- m) Participating in action research and inquiry projects that meet the requirements of Section 25.875(n) and are directly related to the core academic/subject area. (8 or 11 points as per requirements of this section)

Points for item m) _____ Total accumulated points _____

- n) Approved travel related to the core academic/subject area and meeting requirements of Section 25.875(p). (12 or 15 points per year as per requirements of this section)

Points for item n) _____ Total accumulated points _____

- o) Participation in a study group directly related to the core academic/subject area and meeting the requirements of Section 25.875(q). (6 or 8 points per semester as per requirements of this section)

Points for item o) _____ Total accumulated points _____

- p) Participation in an internship directly related to the core academic/subject area that meets the requirements of Section 25.875(s). (Points in relation to contact hours per requirements of this section)

Points for item p) _____ Total accumulated points _____

- q) Participation in curriculum development or assessment activities directly related to the core academic/subject area and the requirements of Section 25.875(u). (8 or 11 points per semester as per requirements of this section)

Points for item q) _____ Total accumulated points _____

- r) Publication of educational articles, columns, or books directly related to the core academic/subject area per Section 25.875(x)(2). (Points in accordance with this section)

Points for item r) _____ Total accumulated points _____

- s) Teacher-to-teacher consultation that includes activities such as observation, meetings, and exchange of information (whether face-to-face or via communications technology) and related to topics such as materials, curriculum, evidence-based practices, and techniques and strategies aligned to the State Goals for Learning. (1 point per hour of interaction with a teacher who is “Highly Qualified” in the relevant core academic/subject area up to a maximum of 50 points)

Points for item s) _____ Total accumulated points _____

- t) Possession of NBPTS certification or an Illinois master teaching certificate in an area other than the relevant core academic/subject area. (15 points)

Points for item t) _____ Total accumulate points _____

- u) Possession of an Illinois standard teaching certificate in an area other than the area of assignment. (10 points)

Points for item u) _____ Total accumulated points _____

Illinois Administrative code 25.875 can be downloaded or printed from the Whiteside Regional Office website at www.whitesideroe.org by going to the “Highly Qualified” menu item.