

NCLB HIGHLY QUALIFIED WORKSHEET
KINDERGARTEN & GRADES 1-5
ESL OR ENL

Name _____

STEP A

Do you have an approval or endorsement for bilingual education, ESL, or ENL on a type 03/elementary K-9 certificate, or a type 10/special K-12 certificate, or a type 04/early childhood certificate valid for the primary grades?

____ Yes (Continue to Step B)

____ No (If you hold a Type 29 transitional bilingual certificate, move to Step C on page 2; if not you cannot be considered “Highly Qualified.”)

STEP B

1. Do you hold a type 03/elementary K-9 or type 10/special K-12 certificate and have you passed the elementary/middle grade content test, or ENL content test, or the English/language arts content test?

____ Yes (Stop, you are “Highly Qualified.”)

____ No (Continue to #2)

2. Do you hold a type 04/early childhood PreK-3 certificate that is valid for the primary grades, and have you passed the early childhood content test? (Applicable only through grade 3)

____ Yes (Stop, you are “Highly Qualified.”)
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____ No (Continue to HOUSSE on
if you have at least one-year of
full-time teaching experience.
If not, you cannot be considered
“Highly Qualified.”)

STEP C

Do you hold a transitional bilingual certificate and have you passed the content area test applicable to the subject taught and; are you continuously enrolled in an approved teacher preparation program applicable to the grade levels served and; are you participating in an induction/mentoring program that conforms to the definition found in the regulations implementing the federal No Child Left Behind Act of 2001 at 34 CFR 200.56(a)(2)(ii)(A) and; have you not exhausted the three-year period permitted under NCLB for attaining full certification?

____ Yes (Stop, you are “Highly Qualified.”)

____ No (You cannot be considered “Highly Qualified.”)

HOUSSE

You are eligible to use the Illinois HOUSSE (High Objective Uniform State Standard of Evaluation). You must post a total of 100 or more points from the various options that follow to be considered “Highly Qualified.” You can combine points from the various core content subject areas.

POINTS AVAILABLE UNDER THE ILLINOIS HOUSSE

Stop when you have accumulated a total of 100 or more points as you will have met “Highly Qualified” status.

- a) Teaching experience in the core academic/subject area. (12.5 points per semester, up to a maximum of 50 points)

Points for item a) _____

- d) Completion of the required content-area coursework within the context of completing an Illinois approved preparation program in elementary education or an approved out-of-state elementary education preparation program offered by an institution that was accredited by NCATE at the time: 75 points for a teacher in a self-contained general education classroom through grade 8. Completion of the required content-area coursework within the context of completing an Illinois approved early childhood education preparation program or an approved out-of-state early childhood preparation program offered by an institution that was accredited by NCATE at the time: 75 points for a teacher in a self-contained general education classroom through grade 3. (This coursework may not also be counted for points under subsection (b).)

Points for item d) _____

Total accumulated points _____

- b) Completion of college coursework in the core academic/subject area. (5 points per semester hour.)

Points for item b) _____ Total accumulated points _____

- c) Possession of NBPTS certification or an Illinois master certificate in either early childhood education or elementary education. 100 points for general education teachers in grades K-5 or a special education teacher.

Points for item c) _____ Total accumulated points _____

- e) Participation in conference sessions, workshops, institutes, seminars, symposia, or other similar training events related to the core academic/subject area. (1 point per full hour of participation)

Points for item e) _____ Total accumulated points _____

- f) Presenting at conference sessions, workshops, institutes, seminars, symposia, or other similar training events. (First presentation of a given topic – 8 points; subsequent presentation of same topic – 3 points)

Points for item f) _____ Total accumulated points _____

- g) Work experience (non-teaching) directly related to the core academic/subject area (e.g. experience in a chemical laboratory for a chemistry teacher). (10 points per year of experience, up to a maximum of 50 points)

Points for item g) _____ Total accumulated points _____

- h) Supervising a student teacher in the core academic/subject area. (10 points per student teacher in all applicable core content areas)

Points for item h) _____ Total accumulated points _____

- i) Peer review or peer coaching that meets the requirement of Section 25.875(b) (5, 8, 9, or 11 points per Section 25.875(b)(2))

Points for item i) _____ Total accumulated points _____

- j) Mentoring a new teacher in the core academic/subject area, providing it conforms to the requirement of Section 25.875©(2)(A). (9 or 11 points as per requirements of this section)

Points for item j) _____ Total accumulated points _____

- k) Participation in site-based management or decision-making teams, relevant committees, boards, or task forces directly related to school improvement plans and focused on the core academic/subject area. (8 or 11 points per semester per Section 25.875(d)) (May be counted only once per subject area.)

Points for item k) _____ Total accumulated points _____

- l) Teaching a college course in accordance with Section 25.875(j) that is directly related to the core academic/subject area. (20 points)

Points for item l) _____ Total accumulated points _____

- m) Participating in action research and inquiry projects that meet the requirements of Section 25.875(n) and directly related to the core academic/subject area. (8 or 11 points as per requirement of this section)

Points for item m) _____ Total accumulated points _____

- n) Approved travel related to the core academic/subject area and meeting requirements of Section 25.875(p). (12 or 15 points per year as per requirements of this section)

Points for item n) _____ Total accumulated points _____

- o) Participation in a study group directly related to the core academic/subject area and meeting the requirements of Section 25.875(q). (6 or 8 points per semester as per requirements of this section.)

Points for item o) _____ Total accumulated points _____

- p) Participation in an internship directly related to the core academic/subject area that meets the requirements of Section 25.875(s). (Points in relation to contact hours per requirements of this section.)

Points for item p) _____ Total accumulated points _____

- q) Participation in curriculum development or assessment activities directly related to the core academic/subject area and the requirements of Section 25.875(u). (8 or 11 points per semester as per requirements of this section.)

Points for item q) _____ Total accumulated points _____

- r) Publication of educational articles, columns, or books directly related to the core academic/subject area per Section 25.875(x)(2). (Points in accordance with this section.)

Points for item r) _____ Total accumulated points _____

- s) Teacher-to-teacher consultation that includes activities such as observation, meetings, and exchange of information (whether face-to-face or via communications technology) and related to topics such as materials, curriculum, evidence-based practices, and techniques and strategies aligned to the State Goals for Learning. (1 point per hour of interaction with a teacher who is “highly qualified” in the relevant core academic/subject area, up to a maximum of 50 points.)

Points for item s) _____ Total accumulated points _____

- t) Possession of NBPTS certification or an Illinois master teaching certificate in an area other than the relevant core academic/subject area. (15 points)

Points for item t) _____ Total accumulate points _____

- u) Possession of an Illinois standard teaching certificate in an area other than the area of assignment. (10 points)

Points for item u) _____ Total accumulated points _____

Illinois Administrative Code 25.875 can be downloaded or printed from the Whiteside Regional Office website at www.whitesideroe.org by going to the “Highly Qualified” menu item.